

# Florence Stubbs



High quality translations of English documents into French

## Languages and skills

French - native speaker  
English - fluent

- Tech/engineering translation
- Law/patent translation
- Marketing translation

Associate member of the Institute of Translation and Interpreting in the UK

Output per day: 2000 - 3000 words depending on subject

## Office equipment

- Microsoft Windows XP
- Broadband Internet connection
- Norton Internet Security
  
- Office Small Business 2003
- SDLX 2006 & Trados 7.5
- Adobe Acrobat 7.08 Professional

## Education

### 2003 BICFET

(British Institute Certificate in French & English Translation)  
British Institute in Paris (branch of the University of London)

### 2000 BA in English

English literature, linguistics and civilisation  
University of Tours

## Fields of translation

- Technical: user's guides, technical presentations and specifications, manuals
- Patents: mechanical engineering, automotive, manufacturing, chemistry, pharmacology
- Legal: court orders, contracts
- Marketing: internal communications, press releases, brochures for the tourist industry, websites

## Clients include:

Caterpillar	Cystic Fibrosis Worldwide
Escher	FriendsAbroad.com
GlaxoSmithKline	HSBC
Mitsubishi	Orange
Phillips	SAP
Siemens	Takeda Pharmaceuticals
Thomson	Toshiba

## Rates

- Translation: from £65/€95 per 1000 words
- Proofreading: £17/€25 per hour
- Minimum charge: £20/€30

## Other work experience

**2003-2004 RWS Translations - Gerrards Cross**  
Proof-reader for the patent translation department and the translation & localisation department

**2003 Le Printemps de Bourges (music festival)**  
Official interpreter

**2001-2002 Château Royal d'Amboise**  
Bilingual tourist guide

Florence Stubbs



High quality translations of English documents into French

### References from clients

*"Florence has been translating for [www.friendsabroad.com](http://www.friendsabroad.com) for one year and in that time we have been extremely satisfied and impressed with the quality of her work. We have a very large French speaking community who use her translations to navigate around our website on a daily basis."*

**Robbie Douek, [www.friendsabroad.com](http://www.friendsabroad.com)**

*"Florence has been working for us since July 2006. We are extremely satisfied with the excellent quality of her work. All scheduled delivery dates were always adhered to in the strictest manner. We look forward to continuing this pleasant cooperation."*

**Sylvia Wolf, Intellitext**

*"Florence has worked for Taylor & Meyer for over 2 years. We have always found her to be a good translator who produces work to a high standard of accuracy and quality and is reliable at completing translations to our deadlines."*

**Hilary Taylor, Taylor and Meyer**